

**CHELSEA PIERS**

**SUMMER SPORTS CAMP**

**PARENT  
HANDBOOK  
2009**

**212.336.6846 • [www.chelseapiers.com/camps](http://www.chelseapiers.com/camps)**

# IMPORTANT CAMP TELEPHONE NUMBERS

<b>NAME</b>	<b>TITLE</b>	<b>TELEPHONE</b>
Craig Woodcock	Director	212.336.6846
Selina Droz	Assistant Camp Director	212.336.6846
LaSheila Anderson	Camp Administrator	212.336.6846
John Dwinell	Sports Academy Director	212.336.6500
Kim Rich	Gymnastics & PreSchool Gymnastics Camps Director	212.336.6500 ext. 6575
Wade Corbett	Figure Skating & PreSchool Sky Rink Camps Director	212.336.6100
Tom Guy & Greg Moon	Golf Camp Director	212.336.6400
Stacey Kennedy	Urban Adventure Director	212.336.6000
John Stoble	Ice Hockey Camp Director	212.336.6100
<b>Attendance</b>		<b>212.336.6846</b>
<b>Summer Camp Fax</b>		<b>212.336.6720</b>
<b>Selby Transportation</b>		<b>718.617.7141</b>

**You may also contact us via email at [camps@chelseapiers.com](mailto:camps@chelseapiers.com)**

In the event that our New York City phone lines are down,  
please call this toll free number **1.888.4CHELSEA (1.888.424.3573)**  
for an updated message on Chelsea Piers campers.

Dear Parents,

Thank you for enrolling your child in the Chelsea Piers Summer Sports Camp. Since our last correspondence, we have been busy planning the best summer sports camp available. I hope you and your child share our enthusiasm and are as anxious as we are to get the summer started.

This packet will provide you with all of the information you will need to know before camp begins. It's very important that you and your child read it thoroughly. If you have any additional questions or feel there is any information we should know about your child before camp starts, please feel free to call us.

We look forward to seeing you and your child soon!



Craig Woodcock

Camp Director

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## ADMINISTRATION

Please note the following charges that will occur during the course of Chelsea Piers Summer Camp.

1. \$125 deposit per week is required at the time of registration. Therefore, if you register your child for two weeks of summer camp, the deposit will be \$250. All transportation must be paid in full at the time of registration.
2. **We will need a VALID CREDIT CARD for parents who wish to pay by check or cash. Please note that it is very difficult to contact every single parent when payment is due. Therefore, on May 18th unless we hear otherwise from you, your credit card will be charged the full amount owed on that day.**
3. Any changes made from your child's original application regarding weeks of camp, must first be submitted in writing either by email [camps@chelseapiers.com](mailto:camps@chelseapiers.com) or fax (212.336.6720). There will be a \$40 change fee charged to your account along with any additional tuition fees accrued after June 2nd. Fee is not applied to the addition of camp weeks.
4. If you cancel camp before May 18th, all of your money will be returned to you except a \$125 cancellation fee. **AFTER MAY 18TH NO REFUNDS WILL BE GRANTED FOR ABSENCES, TRANSPORTATION DELAYS OR WITHDRAWALS. If you are extending camp weeks, your credit card on file must be valid and will be charged. Checks will not be accepted as a form of payment for walk-ups looking to enroll in camp the same day.** A credit card or cash will be acceptable as forms of payment.
5. The Chelsea Piers Summer Sports Camp is open from 8:30am – 4:00pm, weekdays. Drop off is between 8:30am – 9:00am. After Care is available in the Field House for an additional fee until 6:00pm. Campers who remain at Chelsea Piers after 4:30pm will be placed in our After Care program. This program allows parents a chance to complete their work day and affords campers a chance to unwind and relax after a long day. Campers may be picked up at the Field House between 4:30pm and 6:00pm. **PARENTS WILL BE CHARGED A \$25 LATE FEE FOR PICKING UP THEIR CHILDREN AFTER 6:00PM.** After Care is available Monday through Friday and costs \$30/day \$120/week. After Care will be billed according to use and no pre-payment is required at the time of registration.
6. If there are any changes regarding transportation, your child's attendance at camp or early pick-up, please contact us via one of the following methods:

**PHONE:** 212.336.6846      **FAX:** 212.336.6720  
**EMAIL:** [camps@chelseapiers.com](mailto:camps@chelseapiers.com)

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## DAILY ARRIVAL AND DEPARTURE

Campers should be dropped off and picked up at their main venue:

Sports Academy	The Field House (Pier 62)
Gymnastics	The Field House (Pier 62)
Preschool Gymnastics	The Field House (Pier 62)
Figure Skating	Sky Rink (Pier 61)
Preschool Skating	Sky Rink (Pier 61)
Ice Hockey	Sky Rink (Pier 61)
Golf & Performance Golf	The Golf Club (Pier 59)
Urban Adventure	Sports Center (Pier 60)
Bowling	Between Pier 59 and 60

**If your child will not be using the camp bus service, drop-off begins at 8:30am. Please do not arrive before this time as there will not be staff available to provide proper supervision. Pick-up begins at 4:00pm, Chelsea Piers will provide supervision until 4:30pm. After 4:30pm, campers will be placed in our After Care program, at an additional charge.**

### EARLY PICK-UP (Gymnastics camp only)

Early pick-up is available all day EXCEPT between 3:00pm - 3:45pm. Written notice must be given at camp check-in.

For your child's safety, at the end of the day campers will be released only to those authorized by the child's parent or legal guardian on the application form or on the first day of registration — **no exceptions**. *If your child is to be released to someone not listed on the application, a signed note identifying the authorized pick-up person **must** accompany the child to camp.* It is very important that you inform the pick-up person of the camp your child is attending. **If you would like your child to be able to check in or sign out alone, you must submit a letter of authorization to the Camp Director prior to the start of camp.**

If your son or daughter will be absent from camp, please call 212.336.6846 or email [camps@chelseapiers.com](mailto:camps@chelseapiers.com) by 7:45am on the day he or she will be absent. Please indicate your child's full name and the camp in which he or she is enrolled.

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## TRANSPORTATION

If you submitted a separate application for bus service, we will notify you of the specific pick-up and drop-off times and locations *the week before* your child's first day of camp. If you do not receive notification, please call the camp office at 212.336.6846 or email [camps@chelseapiers.com](mailto:camps@chelseapiers.com). If your child will be attending multiple weeks of camp, please note that his or her pick-up and drop-off locations and times may change slightly from week to week. You will be notified of all changes.

**PLEASE NOTE: Campers who enroll after May 18 are not guaranteed transportation. After May 18, 2009, all applicants must select from pre-existing bus stops (space permitting) — NO EXCEPTIONS.**

Selby Transportation will provide all camp bus service for camp. Yellow school bus vans with Selby printed on the side and Chelsea Piers Summer Sports Camp on the hood will be used unless otherwise indicated to you in writing. **The bus will wait only 3 minutes after the designated pick-up time at each stop in the morning, so it is extremely important that your child arrives at the bus stop on time and that you (or those authorized by you) are waiting for the child at the bus stop in the evening. For the convenience of the other campers on the bus, if your son or daughter is continually late for pick-up or drop-off, Chelsea Piers reserves the right to revoke his or her bus privileges.** *If your child will not be attending camp or will not be riding the bus, please call the camp office at 212.336.6846 no later than 7:00am on the morning he or she will be absent. If you decide to pick up your child from camp instead of having them riding the bus, please submit a faxed request by 12:00pm that day. Our fax is 212.336.6720. Thank you.*

**All routes are to be determined solely by Chelsea Piers. Parents or guardians MUST NOT make any modifications to the routes with the drivers. This has caused major confusion in the past.**

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## SUSPENSION FROM CAMP

Chelsea Piers reserves the right to suspend a child from camp due to excessive misbehavior, repeated failure of parent to pick-up or drop-off camper at the designated times, or failure of parent to submit payment on time. Decisions to suspend a camper will be made by the Program Director, the Assistant Camp Director and the Camp Director. **No refunds will be granted to campers who are suspended from camp.**

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## **ONLINE RE-ENROLLMENT**

With our Online Enrollment System, re-enrollment is simple. Please follow the steps outlined below.

### **If your child attended camp last summer:**

- Visit our Summer Camp website
- Click on the green “Log Into Your Account” button
- Enter the email address you used last summer to enroll your child and enter in your password. If you forget your password, just click on “reset your account settings now”. Or you can call the Summer Camp Office to speak with someone about retrieving your account log in information.
- Once you have successfully logged in, click on “Start Registration for 2009”
- Scroll down to the saved Camper Information and click on the green “Enroll in Camp” button.
- Going week-by-week, select what camp your child would like to attend and make your selections regarding Transportation and After Care, if applicable. (Transportation and After Care are not available for Preschool Camps)

### **If your child is already enrolled in camp for this coming summer, there is an easy way to add weeks or make changes to the current weeks:**

- Visit the Summer Camp website
- Click on the green “Log Into Your Account” button
- Once you are logged in, click on the “Edit Registration for 2009” button
- Scroll down to the save Camper Information
- Click on the green “Edit Camp Enrollment” button
- Make all necessary edits week-by-week

If you have any questions regarding the Online Enrollment Process, please call our Summer Camp Office at 212.336.6846.

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## HEALTH CODE

The Chelsea Piers Summer Sports Camp is licensed by the New York City Department of Health and is inspected twice yearly. The inspection reports are filed at the Day Camps and Recreation Units. The camp conforms to the Board of Health's policies pertaining to program, staff, health, safety and facility. ***Completed medical forms are required before your child can attend camp.*** Please visit our website to download the medical form or call the camp office to receive one.

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## CAMPER BIRTHDAYS

If your child's birthday falls on a camp day, please notify the Camp Director in advance so we may help him or her celebrate. **Please do not send birthday treats, pre-packaged or otherwise. We are happy to celebrate with balloons, songs and special recognition.**

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## LUNCH

Chelsea Piers will provide campers with lunch each day. Lunch will be prepared by Jason's Catering, Famous Famiglia, The Lighthouse, 300 New York Bowling and Spirit Cruises. ***Please make sure that you have indicated on the Medical History Form if your son or daughter is allergic to any foods or has other dietary restrictions. If your child has dietary restrictions, please feel free to send a non-perishable lunch.***

In the past, lunches have included:

Famous Famiglia	Pizza or bagels, hamburgers, hot dogs, fruit and juice
The Lighthouse	Baked ziti, meatloaf, turkey, salad, bagels, yogurt, fruit, juice and cookies
300 New York	Chicken fingers, grilled cheese, french fries and juice
Spirit Cruises	Chicken nuggets, salad, macaroni & cheese, bagels, fruit and juice
Jason's Catering	Bagel sandwiches (tuna, turkey, ham), cookies, fruit and juice

*Chelsea Piers now offers a vegetarian lunch option. If you are interested in this option for your child. Please let us know via email or on the application.*

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## **ADDITIONAL NOTES**

For any changes such as switching camp weeks, transportation, absences or early pick-up, please note that it must be in writing. You may contact us by using one of the following methods:

**Fax: 212.336.6720 • Email: [camps@chelseapiers.com](mailto:camps@chelseapiers.com)**

**We cannot take these requests or applications over the phone for security reasons.**

**PLEASE DO NOT SEND YOUR CHILDREN TO CAMP WITH CELL PHONES OR ELECTRONIC GAME DEVICES.** If the cell phone is necessary for you to communicate with your child after camp hours, the child must keep the phone in his/her bag turned off during the camp day. However, please remember that Chelsea Piers is not responsible for lost or stolen property and children will not be given individual lockers during camp.

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## **RECREATIONAL PERIOD** *(subject to change)*

During the daily recreational period from 1:00pm to 2:00pm, campers have the unique opportunity to sample new sports at the other Chelsea Piers venues. Attached is a tentative recreational period schedule for each camp. Please read the schedule carefully so your child will be prepared for each day's activities. Every Monday, campers will be notified if there are any changes to the weekly schedule.

**PLEASE NOTE:** On Tuesdays and Thursdays, campers enrolled in the Sports Academy, Gymnastics and Golf camps may ice skate one of the days. Campers should bring the appropriate clothing (see "What to Bring to Camp" section).

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## **HARBOR CRUISES**

Once every two weeks, campers are taken on a harbor cruise aboard one of Spirit Cruises U.S. Coast Guard-certified boats. Campers enjoy lunch aboard the boat. Cruises change slightly from week to week. Sites may include the Statue of Liberty, Ellis Island, the Brooklyn Bridge, South Street Seaport, the Intrepid Museum and more. Campers are kept safely inside the ship and are properly supervised during all cruises.

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## **CAMP T-SHIRT/UNIFORM**

All campers will be given a Chelsea Piers Summer Camp T-shirt on his or her first day of camp. Due to the public nature of our facility, the operation of 12 different camps throughout the Piers, and our desire to provide your child with a safe environment, campers are strongly encouraged to wear their camp T-shirt every day.

**Additional T-shirts are available for an additional fee.**

# Sample Recreational Period Schedule

Subject to Change.

	<b>Sports Academy</b>	<b>Gymnastics</b>	<b>Golf</b>	<b>Figure Skating</b>	<b>Ice Hockey</b>
<b>Monday</b>	Bowling	Soccer Team Handball	Gymnastics Rock Climbing	Gymnastics Rock Climbing	Basketball Volleyball
Spirit Cruise Harbor Tour (occur once every two weeks)					
<b>Tuesday</b>	Ice Skating	Basketball Volleyball	Ice Skating	Soccer Team Handball	Soccer Team Handball
<b>Wednesday</b>	Gymnastics Rock Climbing	Soccer Team Handball	Basketball Volleyball	Bowling	Gymnastics
<b>Thursday</b>	Soccer Volleyball Table Games	Ice Skating	Bowling	Basketball Volleyball	Bowling
<b>Friday</b>	Volleyball Basketball Indoor Games	Bowling	Golf Outing	Gymnastics Rock Climbing	Soccer Team Handball

*Chelsea Piers will provide rental skates, golf clubs and all other required equipment for recreational period activities at no additional charge.*

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## WHAT TO BRING TO CAMP

Below you will find a summary of all suggested items campers need to bring to camp. All campers must either wear socks to camp or bring socks with them to camp. Socks are required for recreational periods in both bowling and ice skating.

**Please leave all toys and non-camp related personal items at home. This includes Game Boys, Pokemon items, jewelry, CD players, cell phones and iPods. Do not send your child with large sums of money. Chelsea Piers is not responsible for lost or stolen property.**

<b>Sports Academy</b>	<b>Day Needed</b>
Chelsea Piers Camp Shirt	Every Day
Comfortable athletic clothing (shorts, T-shirt, socks, sneakers)	Every Day
Soccer shin guards (optional)	Every Day
Long pants, sweatshirt or jacket, gloves, socks	Ice Skating Days (Thursdays)
Ice Skates, Bike Helmet (optional)	Ice Skating Days (Thursdays)
Baseball Glove	Upon Notification

<b>Gymnastics</b>	<b>Day Needed</b>
Chelsea Piers Camp Shirt	Every Day
Comfortable athletic clothing (shorts, T-shirt, socks, leotard) <i>No jeans/pants with buttons, zippers or jewelry</i>	Every Day
Soccer shin guards (optional)	Field Sport Days
Long pants, sweatshirt or jacket, gloves, socks	Ice Skating Days (Tuesdays)
Ice Skates, Bike Helmet (optional)	Ice Skating Days (Tuesdays)
Socks	Bowling Days

<b>Preschool Gymnastics</b>	<b>Day Needed</b>
Chelsea Piers Camp Shirt	Every Day
Comfortable athletic clothing (leotard or shorts, T-shirt) <i>No jeans/pants with buttons or zippers</i>	Every Day
Sneakers	Fridays for soccer

<b>Ice Skating</b>	<b>Day Needed</b>
Chelsea Piers Camp Shirt	Every Day
Comfortable athletic clothing (shorts, T-shirt, socks, sneakers)	Every Day
Ice Skates (available at Sky Rink if children do not have their own)	Every Day (optional)
Long pants, skating tights, sweatshirt or jacket, gloves	Every Day

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## Preschool Ice Skating

### Day Needed

Chelsea Piers Camp Shirt	Every Day
Comfortable athletic clothing (shorts, T-shirt, socks, sneakers)	Every Day
Bike Helmet (optional)	Every Day
Long pants, skating tights, sweatshirt or jacket, gloves	Every Day

## Ice Hockey

### Day Needed

Chelsea Piers Camp Shirt	Every Day
Comfortable athletic clothing (shorts, T-shirt, socks, sneakers)	Every Day
Full hockey equipment (hockey skates, shin pads, shoulder pads, hockey pants, hockey socks, elbow pads, hockey gloves, athletic cup, helmet with full face shield, internal mouthguard, neckguard and hockey stick)	Every Day
Separate set of clothes to wear under hockey equipment	Every Day
Bath Towel	Every Day
Water bottle with camper's name on it	Every Day

*Each camper will be given a **practice jersey** on the first day of camp. Campers are required to wear their camp jersey during all on-ice sessions. Campers who use the camp bus service will be able to store their equipment at Sky Rink overnight. All others should take their equipment home each night to air out.*

## Urban Adventure

### Day Needed

Chelsea Piers Camp Shirt	Every Day
Comfortable athletic clothing (shorts, T-shirt, socks, sneakers)	Every Day
Water bottle with camper's name on it	Every Day
Padlock	Every Day
Bathing Suit and Towel	Every Day
Sunblock	Every Day (optional)

## Golf

### Day Needed

Chelsea Piers Camp Shirt	Every Day
Comfortable athletic clothing (shorts, T-shirt, socks, sneakers)	Every Day
Golf clubs (optional)	Every Day
Water bottle with camper's name on it	Every Day
Long pants, sweatshirt or jacket, gloves, socks	Ice Skating Days (Tuesdays)
Ice Skates, Bike Helmet (optional)	Ice Skating Days (Tuesdays)

## Bowling

### Day Needed

Chelsea Piers Camp Shirt	Every Day
Comfortable athletic clothing (shorts, T-shirt, socks, sneakers)	Every Day
Long pants, sweatshirt or jacket, gloves, socks	Ice Skating Days (Tues or Thurs)

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